

Attendance Policy

Rehearsal time is limited and performances without all members present fall short of their full potential. Therefore, all band students have an obligation to their fellow students to attend and to be on time, to be prepared, and to bring all necessary equipment to each rehearsal or performance. Absences to the band class period will be deemed excused or unexcused based on the school attendance officer's determination. The following guidelines will be used to govern absences to out-of-school rehearsals and all performances:

- All band students must know and abide by the Daviess County High School attendance policies.
- Attendance is required at all rehearsals, director-scheduled sectionals, and performances.
- Absences and tardiness will be excused, assuming proper notification, in the following cases:
 - Medical emergency, personal injury, personal severe illness (follow up with doctor's note when applicable)
 - Death in the family
 - Unavoidable doctor appointment conflicts (see notification policies - follow up with doctor's note)
 - Family weddings (see notification policies)
- Examples of unexcused absences and tardiness include but are not limited to:
 - Work
 - Over-sleeping
 - Transportation not arranged
 - Scheduling conflicts with other activities or events
 - Anything deemed unexcused by DCHS
 - Absences that are unreported according to DCHS Band guidelines
- For known absences (weddings, doctor appointments, etc.), parents must complete the online Absence Approval Form located on the band website **at least one week prior to a rehearsal/event absence or two weeks prior to an absence to a scheduled performance** for it to be considered excused. A follow-up doctor's note is required within three school days of the absence when applicable. If excused, the student may do a make-up assignment for the missed event.
- For unplanned, emergency absences (personal illness, death in the family, etc), parents will need to complete the online Absence Approval Form located on the band website **within 3 days after the student's return**.
- Unexcused absences and tardiness may result in, but are not limited to:
 - Grade deduction
 - Loss of performance status
 - Expulsion from the band program – no fee refund will be given

Late Arrival/Early Departure

Three (3) unexcused late arrivals/early departures (29 minutes or less) to rehearsal or performance are counted as one (1) unexcused absence. A late arrival/early departure of 30 minutes or more will count as an absence. Any unexcused late arrival or early departure will affect the student's grade and will potentially result in other consequences

Special Considerations

Parents and students must be aware and acknowledge the importance of attendance to the performance and morale of the band. As such, any absence (excused or unexcused) may affect a student's performance standing in the ensemble and eligibility to perform at a given concert or competition.

